

# ASSIGNMENT SHEET

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## DESN 250 – Portfolio Review

### ASSIGNMENT – Portfolio (Printed)

#### OBJECTIVE

Present your very best work in printed form in your portfolio case to help in the process of gaining a graphic design position after graduation.

#### REQUIREMENTS

- Portfolio should have a minimum of 10 pages of your very best work.
- Do not allow the portfolio to get too long – keep it less than 15 pages.
- All work must be professionally trimmed and mounted on the portfolio pages – **clean and straight**.
- Do not permanently mount work on pages. A portfolio is never finished – it is constantly evolving and improving. Use **REMOVABLE** Scotch Tape.
- Start with one of your strongest pieces on the first page to make a good first impression.
- The final page must also have one of your strongest pieces to make a positive finish. Leave them with a good impression instead of just trailing off.

#### METHOD

1. Narrow the choices of your work and correct any flaws in the work.
2. Print work and trim neatly. Do not mount to board or index. Only mount to another piece of paper if necessary.
3. Start planning the order of the pieces in the book and how they will fit on the pages.
4. Use removable tape on back of pieces and carefully mount work to pages.
5. Have the instructor review the portfolio at the different stages of progress. **Final portfolio must be reviewed by the instructor by the end of class on April 11.**
6. Have the final portfolio ready for presentation prior to the Portfolio Review event on April 26. More details will be provided in class.

#### GRADING

The portfolio will be assessed by the standard of professional work that can gain you an entry-level graphic design position. This will include the quality of the work, the cleanliness of the presentation, and the organization of the work in the portfolio.